

**Personal**

Name (First, Last)	Telephone Number (cell)
Address (City, State, Zip Code).	Telephone Number (home)
Birth Date (month/day/year)	

**Employment Desired**

Pay Expected	How did you learn about this opportunity?
Date you are available for employment	Are you available to work on weekends?
Number of hours desired	Are you available to work on holidays?

**Availability**

Hours Available	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From						
To						
Are you willing to work overtime when and as required?						

**General Information**

Have you ever been convicted of a felony or serious misdemeanor? If yes, state nature of crime(s), when and where convicted and disposition of the case?
*NOTE: No applicant will be denied employment solely on the basis of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for, however, may be considered.
Are you able to perform all the essential functions of the job for which you are applying, with or without a reasonable accommodation?
Have you ever been counseled for cash handling situations (over/short), guest service issues or inability to meet/adhere to company standards?

**Educational History**

School	Name & Location	Course of Study	Level of Years Completed	Type of Degree or Certification
High School				
College/Other				
Are you currently in school?				

**Identification Requirements**

If hired, can you submit verification of your legal right to work in the United States?

**Employment History**

Please read carefully: Begin with present or most recent employer and list all jobs you have held for the past five years. Account for all periods of unemployment in the space provided

From	To	Last or Present employer's name and complete address		
Starting Wage \$ Per	Ending Wage \$ per	Your job title	Supervisor's Name:	Telephone No:
Description of duties				
Reason for leaving				

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Starting Wage \$ Per	Ending Wage \$ per	Your job title	Supervisor's Name:	Telephone No:
Description of duties				
Reason for leaving				

If additional space is needed to list details of experience, please provide an additional sheet of paper and attach to this application.

Please explain any periods of unemployment:		
From:	To:	How did you spend this time?
From:	To:	How did you spend this time?

## **Drug and Alcohol Policy**

Cream and Shuga prohibits the use of, possession of, distribution of, purchase or sale of, offer to purchase or sell, transfer or trafficking in and working or reporting for work under the influence of intoxicants, drugs or controlled or illegal substances.

### **Please Read and Sign Below**

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and free to have any of the statements checked by Cream and Shuga. I voluntarily and knowingly authorize any present or past employer or supervisor; college or university or other institution of learning; administrator; law enforcement agency, state agency, local agency, federal agency, private business, military branch or national personnel records center, personal reference and/or any other persons to give records or information they may have concerning my criminal history, motor vehicle history, social security number, earnings history, character, employment (including reasons for termination) or any other information requested by Cream and Shuga. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to the company as well as from the use or disclosure of such information by the company or any of its employees.

I understand that any misrepresentation, falsification, or material omissions of information on this application may result in my failure to receive an offer or, if I am hired, in my immediate dismissal from the company. In consideration of my employment, I agree to conform to the rules and standards of the company and I acknowledge that my employment as Cream and Shuga is in no definite period of time and that nothing in this application shall constitute a contract of employment or guarantee of employment. I agree that my employment is "at-will" meaning the terms of employment may be changed at any time, for any reason, with or without notice and with or without cause, either at my option or at the option of the company. This includes but is not limited to termination, demotion, promotion, transfer, compensation, benefits, duties, and location of work. My status as an "at-will" employee cannot be changed. Further, I understand that all offers of employment are conditioned on the receipt of satisfactory responses to reference requests, satisfactory proof of an applicant's identity and legal authority to work in the United States.

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Applicant's Signature

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Date